

**IWANE Board Meeting Minutes  
Conference Call ~ December 30, 2019**

**Call to Order:**

The IWANE president called the board meeting to order at 7:03pm. The following board members were present: Andrea Dormady (AD); Colleen Brown (CB); John Fitzgerald (JF); (EF) Joni Light (JL); and Janel Milner (JM). Pat Campbell (PC) joined at 7:30pm. Absent: Eileen Flanagan (EF)

**Agenda:**

A conference call was scheduled in conjunction with the general meeting as per IWANE By-laws, Article II, Section 3. JL was recording the minutes. IWANE will be referred to as "The Club" henceforth. Topics of discussion were specifically on budget administration, nominating committee, new business and meeting minute approval.

Before moving to the agenda, JF had questions on the agenda. But first he expressed sincere appreciation for JM as treasurer, and specifically for her "clear and precise" presentation of the financials. JF asked why parades were on the agenda since The Club's insurance policy clearly states we can sponsor at no additional charge. AD explained that the board still needs to approve parades being sponsored by IWANE. JM noted that if a parade organization does ask that a waiver be taken out by IWANE it is asked that the participants raise the additional amount of waiver. IWANE will still sponsor the parade.

Lastly, JF asked that the board incent membership to bring in additional members. AD agreed that breeders should encourage their "puppy people" to become members.

**CY20 IWANE Budget Review:**

JM shared documents outlining the proposed budget for CY2020 and asked the board if they had any questions. As there were no questions, the discussion moved on to the details of the Specialty costs. CB asked if the final costs were in from Rau. AD confirmed that not all costs were in and explained that she's looking into a new show chair to try and bring the costs down for future shows. There is an individual willing to take over the role at approximately \$2.50 per entry. However, catalogs are not included. Rau charges \$10.00 per entry but includes 40 catalogs. IWANE has historically purchased an additional number of catalogs. In looking into other sources to do the show chair function from start to finish, it's important to note the total cost. If it turns out the cost is the same or higher than Rau it is preferred to remain using Rau for the Specialty. Overall, Rau does a good job. JM noted that some of the expenses for the Specialty were paid for by a club credit card that has since been closed. There may be additional costs that are not specified making it hard to determine an exact cost for the show.

AD asked that The Club take an active role in seeking advertisements as this will cover costs. Other areas to consider are trophy sponsorships. JL said the Fundraising Committee can help with donations to specifically cover show costs.

Looking back at the budget, AD asked why dues were not being increased in 2020. JM explained that The Club can potentially get "more bang for the buck" by asking for advertisements and sales through the boutique. Her goal is to stop using the Janney Fund for the operating of The Club.

One item JM asked to fund was a PA System. If such system can be purchased inexpensively there will be a significant cost avoidance in this charge at the Specialty. AD explained that health testing can be

funded by donations and additional fundraising efforts. A donation was made by a member specifically for health testing. AD explained that IWCA now only requires EKG to be certified by a vet as part of their health testing study. An EKG machine may be something to consider as a purchase. For approximately \$1,300.00 The Club could purchase one. Members could potentially have their vet certify the printout, or we could ask a vet to be present for certification, so it conforms with the parameters of the study.

JM explained that money donated will be earmarked for the health testing as it is for Rescue. Such funds can only be used for these purposes. Outlined in her documents, JM reiterated that the board should set a cap on rescue expenses until funding reserves have been established, and that the fund should maintain no more than a third of its operating budget so not to distort operational funding reserves.

In discussing the Janney fund, JM said she has asked a member from the firm to come and explain the fund to members at the next membership meeting in April.

JL moved the motion to accept the proposed CY2020 Budget for IWANE as presented; CB seconded. Motion passed unanimously. (6-0-0)

#### **Nominating Committee:**

CB explained the process and the slate as presented needs to be sent to all members prior to the next meeting as per the by-laws. JM said she'll send dues out in mid-January and can include the nomination slate. JL said she would help in the dues mailing if needed.

PC moved the motion to send the nominating committee report out with the dues notices to members; JF seconded. Motion passed unanimously. (6-0-0)

#### **New Business:**

JL told the board that there were three parades looking to be sponsored by IWANE for St. Patrick's Day. Worcester, MA, Mystic, CT and New London, CT. IWANE banners are with each sponsor. JF said he had a banner, as well, and a fourth banner is with AD.

JM moved the motion to sponsor these three parades for St. Patrick's Day; CB seconded. Motion passed unanimously. (6-0-0)

AD asked if anyone spoke to Cate Kowolski regarding the Fun Match. JL said an email was sent to her without a response. JL will send a second email to see if she will continue as Fun Match chair, or not. AD suggests waiting about ten days and if no response the board must move on with the match. There is a Plan B which is for JL, Sue Gilson and Justine Corchado to help with most of the details to get the match organized. Additional help will be needed from the board. Fun Match date is confirmed for June 13, 2020 pending final confirmation from the property management. AD will check to see if IWANE must apply with AKC for the match. JF asked that if other properties are being sought to try not to have only a year at a time contract, rather hold it at the same location for multiple years. It could even lower the cost of rent.

#### **Meeting Minutes:**

PC moved the motion to accept the meeting minutes of November 9, 2019 as written; JF seconded. Motion passed unanimously. (6-0-0)

Meeting minutes of October 14, 2019 will be sent out to the board for voting at the next board meeting.

PC moved the motion to adjourn at 8:16pm; JL seconded. Meeting was adjourned at 8:16pm.

Submitted and approved: January 29, 2020.

*Joni Light*

IWANE Secretary