

## **IWANE Board Meeting Minutes Conference Call ~ July 9, 2019**

### **Call to Order:**

The IWANE president called the emergency board meeting to order at 6:30 pm. The following board members were present: Andrea Dormady (AD); Colleen Brown (CB); Janel Milner arrived at 6:42pm (JM); Pat Campbell (PC); and Joni Light (JL). Absent: John Fitzgerald (JF); Eileen Flanagan (EF)

### **Agenda:**

An emergency meeting was called by AD as outlined below. JL was recording the minutes. IWANE will be referred to as "The Club" henceforth.

- Website update
- Specialty expenses
- The Hick's Trust
- Outstanding action items for upcoming membership meeting

### **Website:**

AD was in communication with Pat Reilley (PR) who has been administrator of The Club website for several years. The reason was to ascertain ownership of the website, cost to The Club and recent activities done to the website.

Findings were as follows: PR will update the officers on the website and emails will be included. The board has put forth a suggestion for a Website Committee, so the responsibility does not fall on one individual. The committee will have three members and a Board Liaison. No updates will be made to the website without approval from the board. AD was given by PR an estimated time of completion for updates by end of July. Further discussion will be on potentially increasing the hosting gigabytes to allow for archiving of minutes, results, etc. It is still unclear on the actual cost until the official accounting is transferred to JM. More information will be reviewed, and this will be a membership meeting agenda item.

### **Specialty:**

AD continued discussion on the Specialty show and various expenses due. She gave a rundown of all expenses and what is in process. Concerns over the funds will continue until JM received full documentation of The Club's financials. Some expenses came in higher than anticipated and must be reviewed against the financials before they can be confirmed for payment. AD, in her role as co-chair of the show, had been submitting expenses to the previous board as she had no authority to approve payments. Approval to move forward on the charges was given by the previous president and secretary/treasurer. There is approximately \$3,500.00 in charges that need to be settled as it appears these were not yet paid. Additional logistics discussed were the expenses of the judges, and Dr. Tyrrell and heart testing costs. AD further discussed specialty trophies and that nothing has been billed to date, therefore nothing has come into The Club operating account.

### **Hick's Trust:**

JM opened discussion on The Club's financials and raised serious concern over the ability to fulfill recent commitments. To keep The Club solvent a withdrawal from the Hick's Trust will be necessary. The board discussed as a group how much that needed to be with questions still open as to how much has already been withdrawn, how much can legally be withdrawn, and how many times withdrawals can be made in a calendar year. AD confirmed that the recent deposits made by the previous board from the

operating account into the Hick's Trust is necessary to know so that this can be returned into the operating account. It was agreed by all present on the call that the Hick's Trust money should not be used as an operating account. Further discussion on the need for more fund raising was made and will be discussed with membership. It was further agreed by all present that any such transfer or withdrawal must be approved by membership.

AD asked for a motion to be made for the treasurer (JM) to obtain all financials from Janney on the Hick's Trust as soon as possible. Motion moved by PC; JM seconds. Motion passed unanimously.

Discussion continued around withdrawals. It was concluded that the only way to get The Club solvent was to withdraw from the Hick's Trust until the deposit to said trust can be returned to the operating account.

JM moved the motion to withdraw \$10,000.00, if legal and allowable under the conditions of the Hick's Trust, from the Hick's Trust to cover the costs of The Club for the end of the calendar year. PC seconds. Motion passed unanimously.

AD said she would try to reduce the costs of the tents for the specialty and save on costs where possible.

It was further realized that the transfer of the previous board to the current board was never initiated. PC moved the motion for The Club secretary (JL) to write a letter or otherwise inform The Club's financial institutions that a change in officers has been made taking effect on July 1, 2019, and to transfer all accounts in the name of the new officers, specifically The Club treasurer (JM). CB seconds. Motion passed unanimously.

Motions and action as a result were discussed to confirm responsible person. Updates to all board members will continue.

**Outstanding Items:**

Additional topics were discussed. CB confirmed that the next communique to membership will be made in the following week confirming the final agenda. AD reiterated the need for The Club to have committees with members willing to take on a more active role in the club. Other items to be reviewed in forthcoming meetings will be the need to review show sites beyond 2019. Cost will be an issue and input will be requested of the membership. JL will review the AKC rules and by-laws on the radius as to where the event can take place. AD will confirm cost of "microphone man" and try to reduce this cost.

The next meeting of the board will be held at the Marriott in Windsor, CT on July 27, 2019 at 5:00pm.

Meeting adjourned at 8:33pm.

Submitted and approved: July 28, 2019

*Joni Light*  
IWANE Secretary

